


# STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



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**TO:** County Assessors, Auditors, and Vendors  
**FROM:** Brian E. Bailey, Commissioner   
**SUBJECT:** 2012 Data Submission Calendar  
**DATE:** July 30, 2012

**This calendar supersedes the data calendar distributed on January 6, 2012 and reflects the change resulting from the 2012 session of the Indiana General Assembly which provides that county assessors are no longer required to report the Form 15 by October 31.**

On-time property tax bills are a top priority for the Department of Local Government Finance ("Department"). To reach this goal, assessors and auditors should keep in mind key dates for 2012. The attached data submissions calendar notes these dates that affect deadlines for both 2011-pay-2012 and 2012-pay-2013 data submissions.

If you have any questions about the data submission calendar, please contact your designated Data Analysis representative or Eric Bussis, Director of Data Analysis, at [erbussis@dlgf.in.gov](mailto:erbussis@dlgf.in.gov) or 317.232.3759.

### **2012 Data Submission Dates**

February 29	Deadline for submission of Auditors' tax billing data (TAXDATA, ADJMENTS) for 2011-pay-2012 taxes. IC 36-2-9-20.
February 29	Deadline for submission of indebtedness information; listing for each local taxing unit of any outstanding bonds, leases, or other loans. IC 5-1-18-9.
April 2	Deadline for submission of Assessor's annually assessed mobile home file (MOBILE, APPEALMH) for calendar year 2012 (affects 2012-pay-2012 tax year).
April 2	Deadline for submission of Assessors' sales disclosure data (SALEDISC, SALECONTAC, SALEPARCEL) for calendar year 2011 sales and calendar year sales before March 1 (affects 2012-pay-2013 tax year). IC 6-1.1-5.5-3; 50 IAC 27-9-1(a).
October 1	Deadline for submission of Assessors' real property data (PARCEL, LAND, IMPROVE, DWELLING, BUILDING, BLDDTL, APPEAL) for the 2012-pay-2013 tax year. IC 6-1.1-4-25(b); 50 IAC 27-9-1(b).
October 1	Deadline for submission of Assessors' personal property data (PERSPROP, POOLDATA, APPEALPP, OILGAS, OILGASALL) for the 2012-pay-2013 tax year. IC 6-1.1-4-25(b); 50 IAC 27-9-1(b).